

## SUDAN REBIRTH MINISTRY

### SCHOLARSHIP SELECTION CRITERIA AND POLICY

Sudan Rebirth Ministry (“Organization”) was formed to provide ministry and support to empower the people of South Sudan through faith, health, education, and such charitable religious and educational purposes which are within the meaning of 501(c)(3) of the Internal Revenue Code.

To fulfill such purpose, the Board has developed the following criteria for awarding and continuing to award scholarships to persons who meet such criteria. These criteria and this policy are subject to change from time to time without notice.

The Board’s preference is to initially find candidates who meet its criteria and then continue to sponsor such candidates through their schooling if such candidates continue to meet the criteria and other requirements as more fully set forth herein.

It is the policy of the Organization that no person shall receive a benefit from awarding a scholarship to a student such as a kickback or a bribe.

#### **Definitions and General Duties**

- **Board Contact** – the person in the United States of America who has been designated by the Board to be the contact for it. This person is initially the Reverend Kent Kroehler but may from time to time change. The Community Coordinators shall be provided contact information for the Board Contact. All information from applicants, Recipients, References, and Community Coordinators shall flow through the Board Contact and the Board Contact shall timely provide such information to the Board and /or the Scholarship Committee.
- **Community Coordinator** – a person who is a leader in the community whom the Board has chosen to be one of its representatives in Africa and who will provide additional insight into each applicant it recommends for the Board’s selection process. The Community Coordinator shall be responsible for collecting applications, ensuring that applications are complete, enforcing the policies of the Organization, delivering applications on or before the date required to the Board Contact, delivering other information required by this policy such as transcripts every term for each Recipient, providing insight to the Board on the applicants, and otherwise serving as a liaison between the Board and the community in which the Community Coordinator is located.
- **Recipient** – a person receiving benefits from Sudan Rebirth Ministry. A Recipient shall fully, accurately and truthfully complete the application and reapplications; shall keep the Board informed as required by this policy; and shall comply with the Organization’s policies.

- **Reference** – an adult who shall provide continuing information about the applicant/Recipient to the Board. Each applicant/Recipient must have a Reference. A Reference can be a family member (but not a parent or guardian) or friend but must be a reliable adult who is upstanding in the community and is very familiar with the applicant/Recipient and can be trusted to provide honest and unbiased relevant information about the applicant/Recipient throughout the schooling of the applicant/Recipient. Note that the Reference may change from year to year if necessary but this is not preferred. The Reference shall be responsible for helping the applicant/Recipient complete the applications and re-applications fully, accurately, and truthfully; shall provide the information requested by the Board, including but not limited to obtaining transcripts and other documentation needed; shall present the applications, reapplications, and other documents required by this policy to the Community Coordinator so that he or she can provide such to the Board Contact in a timely manner as required by the policy.
- **Reselection** – means the selection process for any returning scholarship Recipient.

### **Selection Process**

The selection process shall consist of the following:

- Every spring, the Board Contact shall notify the Community Coordinators regarding the number of applications the Board would like to receive and the Community Coordinators shall be responsible for contacting potential applicants worthy of the scholarships.
- Each Applicant and Reference shall fully, accurately, and truthfully complete the Application required by the Board, including all attachments.
- All applications shall be collected by Community Coordinators.
- The Community Coordinators shall review the applications to ensure they are complete. If an application is not complete, the Community Coordinator shall contact the applicant and Reference to have them obtain the missing information or documentation.
- The Community Coordinators must provide the completed applications for the number of applicants as requested by the Board.
- No Community Coordinator may recommend his or her own child.
- The Community Coordinators shall submit Applications to the Board Contact to receive information on the Board's behalf so that the Board Contact receives the fully completed applications and required attachments prior to July 1.
- The Board Contact shall timely provide such applications to the scholarship committee of the Board.
- The scholarship committee of the Board shall review all applications and make a recommendation to the Board regarding which applicants should be awarded scholarships.

- j) The Board shall make the final determination regarding who will receive a scholarship based on the below criteria and the funds available.

All decisions shall be made in compliance with the Conflict of Interest Policy.

### **Selection Criteria**

The following are the selection criteria for each time selection or Reselection of Recipients is made:

1. Each applicant or such applicant's parent or guardian must reside in or be a citizen of South Sudan and reside in Africa.
2. Each applicant must fully, accurately, and truthfully complete the application.
3. Each applicant's Reference must fully, accurately, and truthfully complete the portion of the application required to be completed by the Reference and shall ensure that the applicant has fully, accurately, and truthfully completed the application.
4. Each applicant must have and continue to have acceptable academic achievement as determined by the Board.
5. Each applicant must have and must continue to have financial need as determined by the Board.
6. Each applicant must agree to, and must, "give back" by contributing to the applicant's country, community, and/or church.
7. Each applicant must be enrolled or must be expected to enroll fulltime in an accredited educational facility.
8. Each applicant shall be of good moral character.

### **Requirements for remaining in the scholarship program particularly during Reselection process:**

1. The Recipient and his or her Reference must complete an application form every year and timely submit it and the required attachments to the Community Coordinator so that the Board Contact receives it by July 1.
2. All Selection Criteria must be met.
3. Recipient must maintain good and regular attendance.
4. Recipient must provide updates to the Board every term and the Reference and Community Coordinator shall ensure this is done and assist as needed. These updates can be by mail, email, or other means. The updates do not need to be lengthy (they can be as short as a few sentences) and can be in the Recipient's native tongue until such time

as the Recipient is able to write in English at which time the Recipient shall provide updates in English. The updates should include:

- a. scans of the school report after each term (it is acceptable if the school provides this but in any event it is the responsibility of the Recipient, Reference, and Community Coordinator to ensure the Board Contact has this before July 1 of each year);
  - b. information to generally let the Board know how and what the Recipient is doing; and
  - c. for children age 10 and older, provide information that addresses how the Recipient is contributing to his or her country, community, and/or church.
5. No Recipient shall have been convicted of any crime. In the event a Recipient is convicted of a crime while receiving scholarship funds, the scholarship shall be terminated at the end of the term in process.
6. Failure to provide the required information may result in discontinuance of the scholarship.